



Project Checklist – Exhibit

Student Name(s)			
Exhibit Title			
Process Paper Word Count (Max: 500)		Exhibit Word Count (Max: 500)	

GENERAL RULES

√	Requirement:
	My/our topic clearly relates to the annual theme.
	I/we have read the <i>Contest Rule Book</i> .
	I/we have independently researched and created this exhibit in this contest year. No research was reused from previous projects, whether my/our own or research belonging to other students.
	This is an original entry. Each participant has participated in only one entry. I/we did not share work with other students.
	I/we have not used any improper assistance.
	I/we understand that using someone else’s work without proper credit is plagiarism and will result in disqualification.

EXHIBIT RULES

√	Requirement:
	My/our exhibit is an original creation, showing my/our historical research, analysis, and argument in a three-dimensional format.
	My/our exhibit meets the size requirements: <ul style="list-style-type: none"> ○ The exhibit is no larger than 40 inches wide, 30 inches deep, and 6 feet high. OR ○ If the exhibit is circular or rotating, it is no more than 30 inches in diameter.
	My/our exhibit contains 500 or fewer student-composed words. The word count includes all text that I/we have written, such as titles, subtitles, captions, graphs, timelines, media devices, or supplemental materials. The word count for the exhibit appears on my title page.
	My/our historical argument is expressed primarily through the exhibit itself. Any supplementary materials or media devices are used sparingly to support my/our argument, if used at all, but are not the primary tools to deliver the project’s message.
	I understand that my/our own historical analysis is the most important element of the exhibit. Quotes from primary and secondary sources support, but do not overwhelm or distract from, my/our historical argument.
	My/our exhibit does not include takeaway items for judges or others.
	Media devices or electronics (if used in the exhibit) meet the following requirements: <ul style="list-style-type: none"> ○ The media runs for no more than a total of two minutes and does not loop continuously. ○ The media does not include dramatic or narrative student involvement. ○ Judges are able to control the media device with clearly visible and accessible on/off and volume controls. ○ The media device fits within the size and word limits of the exhibit. ○ The media does not link externally (e.g., no QR codes).
	I/we provide source credits for all quotes and visual sources used as evidence on the exhibit itself. All sources are cited in the annotated bibliography.

WRITTEN MATERIALS for the EXHIBIT CATEGORY

√	Requirement:
	<p>My/our written materials begin with a title page containing the following:</p> <ul style="list-style-type: none"> ○ Title of the exhibit ○ My/our name(s) ○ Junior OR Senior Division ○ Individual OR Group Exhibit ○ Number of student-composed words in the exhibit ○ Number of words in the process paper <p>No other information (school, state, teacher, course) is contained on this page.</p>
	<p>Following my/our title page is a process paper. The process paper addresses the following questions in no more than 500 words:</p> <ul style="list-style-type: none"> ○ How did you choose your topic and how does it relate to the annual theme? ○ How did you conduct your research? ○ How did you create your project? ○ What is your historical argument? ○ In what ways is your topic significant in history? <p>My/our process paper does not include quotes, images, or captions.</p>
	<p>My/our annotated bibliography contains the following:</p> <ul style="list-style-type: none"> ○ A complete list of all sources used to create this project ○ Annotations for each source <p>In addition:</p> <ul style="list-style-type: none"> ○ My/our annotated bibliography is separated into two sections—one for primary sources, another for secondary sources. ○ The annotations describe how I/we used the source and how it helped to understand the topic. ○ If I/we used several items from the same collection, they are combined into a single citation. <p>I/we did not attach primary or secondary materials to the annotated bibliography.</p>
	<p>My/our written materials are printed (typed) on plain, white 8.5 x 11-inch paper (A4 for international affiliates), with 1-inch margins on all sides, in 12-point font.</p>
	<p>My/our written materials are assembled in the following order and stapled/clipped in the top left corner:</p> <ul style="list-style-type: none"> ○ Title page ○ Process paper ○ Annotated bibliography <p>I/we did not enclose these materials in a binder or folder.</p>

I/we certify that this National History Day project is the result of my/our unique academic work. All assistance and sources are properly credited.

Signed: _____

Date: _____

Signed: _____

Date: _____

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Date: _____